



HOW TO COMPLETE THE INSURANCE PROPOSAL FORM

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You will be required to complete the enclosed Proposal Form. The basis of the valuation for this policy is replacement cost at destination, which means that you may need to make some enquiries to establish the comparable cost of living between your present location and the country you will be moving to. Under-valuing your goods is likely to mean that your claim, should you need to make one, will be reduced accordingly.

Should you feel that this form is too restrictive, or if you would prefer to compile your own valued list, please feel free to do so. Please note, however, that you should still complete the information at the top of the form and sign and date the declaration before returning the documents.

Please fill in all the (relevant) boxes on the Proposal form. The 'Name' section should contain your full name, 'Reference' should contain your quotation number and 'Destination' should contain the name of the country you are moving to.

HOUSEHOLD GOODS AND PERSONAL EFFECTS SHOULD BE COVERED FOR THE NEW REPLACEMENT COST IN THE COUNTRY OF DESTINATION

When listing the goods to be covered, you will need to have a reasonably good idea of the comparable cost of living in the country to which your goods are being shipped. List ALL goods that you wish to cover and their new value at destination on the Proposal form. **Goods not declared and valued on this form are not covered under the terms of the Insurance Policy.**

Please note that if you do not declare your goods for their new replacement value, you will have under declared the value of your consignment. In the event of a claim for loss or damage, this will result in 'average' being applied when assessing your claim and you will only be entitled to recover the proportion of the loss that the sum specified bears to the total value of the property. This means, for example, if you under declare the value of an item by 50%, you will only be entitled to receive 50% of the repair/replacement cost.

ANTIQUES, FINE ARTS, AUTOMOBILES, MOTORCYCLES, BOATS, CAMPERS AND TRAILERS SHOULD BE VALUED AT THE MARKET VALUE AT DESTINATION, I.E. THE VALUE FOR WHICH THE SAME, OR SIMILAR ITEMS COULD BE PURCHASED IN AN UNDAMAGED CONDITION.

As above, the application of average would apply in the event that you under declare the value.

IT IS IN YOUR INTEREST TO PROVIDE AS MUCH DETAIL AS POSSIBLE.

You will need to list the quantity of each item that you will be submitting for cover in the column marked 'No.' and enter the value of the item(s) in the column adjacent. For example, if you have 10 chairs in the dining room valued at £100 each you should write:

Article	No.	Value
Chairs	10	£1,000

However, if 2 of the chairs are worth for example £200 each then you should list and, if possible, identify them separately as follows:

Article	No.	Value
Chairs (dining)	8	£800
Chairs (carver)	2	£400

WHAT DOES THE POLICY COVER AND WHAT DOES IT EXCLUDE?

The policy provides 'All Risks' of physical loss or damage cover for Door to Door international transit of your goods arranged by The Shipper, including periods of storage whilst in professional warehousing by or arranged by The Shipper, subject to the terms and conditions of the cover detailed herein.

As with all cover, this policy incorporates certain Exclusions, Conditions or Limits and these are summarised in the 'Summary of Insurance' available on our website or on request. Please ensure that you understand the terms and conditions prior to agreeing to take up coverage under this policy to avoid unnecessary surprises later on in the event that you need to make a claim. You should also note the claims handling fee/deductible/excess detailed in the summary.

WHAT HAPPENS IF MY DECLARED GOODS ARE LOST OR DAMAGED IN TRANSIT?

In the event of loss or damage that might give rise to a claim under the Insurance Policy immediate notice must be given in writing by you to Anglo Pacific. The policy allows you 30 days from the date of delivery to provide full details of the items being claimed and you then have a further 30 days to provide the documentation to substantiate your claim i.e. repair estimates, photographs etc.

In certain circumstances the insurers or their agents may appoint a loss adjuster. The adjusters' role is to examine the scenes of the losses and investigate circumstances giving rise to the claim. The adjuster will report to insurers and/or their agents. The insurers or their agents will pay adjuster's fees. A loss adjuster will not assist in the preparation of a claim but will advise you of what insurers and/or their agents will require to consider the claim.

You will be asked to substantiate your claim for damaged items by obtaining local repair or replacement estimates and it is essential that you are able to provide photographs of the damaged items.

IMPORTANT:

If you fail to notify details of loss or damage within the time limits set out above, your claim may be declined.

CLAIMS NOTIFICATION:

Please contact your move co-ordinator at Anglo Pacific International Plc who arranged the policy.

DURATION OF COVER

The cover commences at the time your goods are professionally packed at and/or collected from your origin residence or business location and continues during the ordinary course of transit, including customary transshipment, until the goods are professionally delivered to the final destination.

For goods in transit to an international and/or overseas destination cover includes temporary storage incidental to transit of not more than 60 days at origin and 60 days at destination. Following expiry of the incidental storage period, or upon personally requesting storage at The Shipper's approved depository, cover should be extended on a monthly basis by written request from you and in consideration of an additional premium. It is important that requests for storage extensions are made to Anglo Pacific in writing prior to expiry of the incidental storage period.

Insurance Proposal Form For Effects Packed By The Mover

Name	Reference	Destination
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Please declare the quantity of items and values alongside each category indicated. Values declared should represent full *destination* replacement value, which can be considerably higher than at origin.

We have provided assistance in giving approximate indicative values next to all of the items that appear.

Any item, pair or set valued at £500 or more, that cannot be individually declared within a category should be specified within the 'Items exceeding £500' section at the bottom of this page. Any item, pair or set valued at less than £500, which cannot be specified in a category shown on this form should be entered in writing with the relevant quantity and value in any of the spaces available on this form.

*Tool Chests and/or Rolling Tool Cabinets valued at £500 or more will not be covered unless accompanied by photographs (standard or digital) supplied by the customer clearly depicting the condition of the whole item at time of shipment.

The following categories are specifically excluded: Bonds, Securities, Stamps, Manuscripts, Documents, Electronic Data, Plants, Perishables, Furs exceeding £100, Jewellery, Watches, Precious Stones and Metals, Money, Coins, Deeds, Animals, Birds or Fish.

A. ELECTRICAL APPLIANCES			
ARTICLE	GUIDE £	No.	VALUE £
A1 Air Conditioner	450		
A2 Audio Albums	10 Each		
A3 Audio Cassettes	5 Each		
A4 Camcorder	450		
A5 Cassette Player	50		
A6 Clock Radio/Alarm	50		
A7 CD's	12 Each		
A8 CD Player	50		
A9 Dishwasher	350		
A10 DVD's	15 Each		
A11 DVD Player	250		
A12 Fans	30		
A13 Food Processor	170		
A14 Freezer	250		
A15 Fridge Freezer	500		
A16 Games Console	250		
A17 Laptop Computer	1000		
A18 Microwave	100		
A19 Oven/Hob	500		
A20 PC Hard Drive	750		
A21 PC Monitor	200		
A22 PC Peripherals	20 Each		
A23 PC Printer	250		
A24 PC Software	50 Each		
A25 Refrigerator	500		
A26 Sur. Sound	150		
A27 Stereo	500		
A28 TV	500		
A29 TV – Plasma	2000		
A30 TV – LCD	1000		
A31 Tumble Dryer	250		
A32 Video Cassettes	10 Each		
A33 Video Games	30 Each		
A34 Video Recorder	100		
A35 Washing Machine	450		
A36			
A37			
TOTAL	£		

B. HALL/LANDING			
ARTICLE	GUIDE £	No.	VALUE £
B1 Carpet/Rug	250		
B2 Chairs	75		
B3 Hall Stand	75		
B4 Table	250		
B5			
B6			
TOTAL	£		

D. LIVING ROOM			
ARTICLE	GUIDE £	No.	VALUE £
D1 Bookcase	300		
D2 Bureau	500		
D3 Chair	75		
D4 Coffee Table	150		
D5 Side Table	150		
D6 Glass Top Table	350		
D7 Armchair	350		
D8 Sofa	1000		
D9 Carpet/Rug	250		
D10 Lamp Light	100		
D11 Piano	1500		
D12 Picture/Mirror	100		
D13 Stereo Cabinet	100		
D14 TV Cabinet	250		
D15 Wall Unit	500		
D16			
TOTAL	£		

E. KITCHEN UTILITY			
ARTICLE	GUIDE £	No.	VALUE £
E1 Table	250		
E2 Chair/Stool	50 Each		
E3 Dresser	500		
E4 Carpet/Rug	150		
E5 Cutlery/Utensils	100		
E6 Small Appliances	50 Each		
E7 Pots & Pans	30 Each		
E8 Picture/Mirror	100		
E9			
E10			
TOTAL	£		

F. OTHER ROOMS			
ARTICLE	GUIDE £	No.	VALUE £
F1 Chair	75		
F2 Desk	250		
F3 Sofa	1000		
F4 Table	500		
F5 Carpet/Rug	250		
F6 Lamp/Light	100		
F7 Picture/Mirror	100		
F8			
F9			
F10			
F11			
F12			
F13			
TOTAL	£		

G. DINING ROOM			
ARTICLE	GUIDE £	No.	VALUE £
G1 China Cabinet	500		
G2 Chair	75		
G3 Table	500		
G4 Glass Top Table	350		
G5 Dresser	500		
G6 Sideboard	750		
G7 Carpet/Rug	250		
G8 Cutlery	200		
G9 Lamp/Light	100		
G10 Piano	1500		
G11 Picture/Mirror	100		
G12 Wall Unit	500		
G13			
G14			
G15			
G16			
TOTAL	£		

H. GARDEN/OUTBUILDINGS			
ARTICLE	GUIDE £	No.	VALUE £
H1 Barbecue	200		
H2 Bikes	250 Each		
H3 Garden Furniture	400		
H4 Garden Ornaments	50 Each		
H5 Garden Tools	30 Each		
H6 Golf Clubs	500		
H7 Hose	35		
H8 Ladder	75		
H9 Lawn Mower	150		
H10 Power Tools	50 Each		
H11 Sports Equipment	30 Each		
H12 Tool Box	100		
H13 Tool Chest – empty	2000		
H14 Tools	10 Each		
H15 Wheelbarrow	75		
H16 Work Bench	150		
H17			
TOTAL	£		

I. BATHROOM			
ARTICLE	GUIDE £	No.	VALUE £
I1 Basket/Bin	30		
I2 Cabinet	75		
I3 Picture/Mirror	100		
I4 Scales	40		
I5 Toiletries	30 Each		
I6			
TOTAL	£		

C. ITEMS EXCEEDING £500					
ARTICLE	VALUE £	ARTICLE	VALUE £	ARTICLE	VALUE £
C1		C5		C9	
C2		C6		C10	
C3		C7		C11	
C4		C8		C12	
TOTAL	£	TOTAL	£	TOTAL	£

IF THERE IS NOT ENOUGH SPACE TO LIST ITEMS OVER £500, OR YOU CANNOT SPECIFY ITEMS INTO THE CATEGORIES GIVEN ON THIS PROPOSAL FORM, THEN PLEASE COMPILE A LIST OF THE ITEMS DETAILING THE QUANTITY AND THEIR VALUE ON A SEPARATE SHEET AND ATTACH TO THIS FORM.

J. BEDROOMS		BED 1		BED 2		BED 3		BED 4		BED 5		OTHER	
ARTICLE	GUIDE £	No.	VALUE £	No.	VALUE £	No.	VALUE £	No.	VALUE £	No.	VALUE £	No.	VALUE £
J1 Bed Base/Frame	500												
J2 Bedside Table	150												
J3 Chair/Stool	50 Each												
J4 Chest	250												
J5 Desk	250												
J6 Dressing Table	300												
J7 Carpet/Rug	250												
J8 Lamp/Light	100												
J9 Mattress	250												
J10 Picture Mirror	100												
J11 Sofa Bed	500												
J12 Wardrobe	600												
J13													
TOTAL			£		£		£		£		£		£

K. CLOTHING		WOMEN		MEN		CHILDREN	
ARTICLE	GUIDE £	No.	VALUE £	No.	VALUE £	No.	VALUE £
K1 Coats	100 Each						
K2 Bags	50 Each						
K3 Belts	20 Each						
K4 Blouses/Shirts	30 Each						
K5 Dresses	100 Each						
K6 Eveningwear	250 Each						
K7 Footwear	100 Pair						
K8 Gloves	15 Pair						
K9 Hats	75 Each						
K10 Hosiery/Socks	5 Pair						
K11 Jackets	100 Each						
K12 Nightwear	30 Each						
K13 Scarves/Ties	20 Each						
K14 Skirts	50 Each						
K15 Sportswear	50 Each						
K16 Suits	250 Each						
K17 Sweaters	50 Each						
K18 Trousers	50 Pair						
K19 Underwear	10 Each						
K20							
K21							
K22							
TOTAL			£		£		£

O. SOFT FURNISHINGS			
ARTICLE	GUIDE £	No.	VALUE £
O1 Bedspreads	50 Each		
O2 Blankets	50 Each		
O3 Curtains	250 Pair		
O4 Cushions	25 Each		
O5 Duvets	75 Each		
O6 Duvet Covers	40 Each		
O7 Linen	25 Each		
O8 Pillows	25 Each		
O9 Pillow Cases	10 Each		
O10 Quilts	50 Each		
O11 Sheets	25 Each		
O12 Towels	15 Each		
O13			
TOTAL			£

MOTOR VEHICLE/BOAT/CARAVAN	
SUBJECT TO PRE SHIPMENT INSPECTION REPORT	
MAKE	
MODEL	
YEAR OF MAKE	VALUE £

FRAGILE ITEMS			
ARTICLE	GUIDE £	No.	VALUE £
L. CHINA			
L1 Dinner Service (Piece Count Required)	350		
L2 Other Crockery	50 Each		
L3 Vases	125 Each		
L4 Bowls	100 Each		
L5 Ornaments	50 Each		
L6 Statues/Statuettes	75 Each		
L7			
M. GLASS			
M1 Chandeliers	200		
M2 Tableware/Glasses	5 Each		
M3 Vases	45 Each		
M4 Bowls	40 Each		
M5 Ornaments	25 Each		
M6			
M7			
N. CRYSTAL			
N1 Chandeliers	500 Each		
N2 Decanters	110 Each		
N3 Glasses	40 Pair		
N4 Vases	125 Each		
N5 Bowls	100 Each		
N6 Ornaments	100 Each		
N7			
TOTAL			£

P. MISCELLANEOUS			
ARTICLE	GUIDE £	No.	VALUE £
P1 Baby Equipment	50		
P2 Books	10 Each		
P3 Camping Equipment	75 Each		
P4 Clocks	50 Each		
P5 Exercise Equipment	200 Each		
P6 Filing Cabinets	175 Each		
P7 Framed Photos	20 Each		
P8 Framed Pictures	100 Each		
P9 Vacuum / Polisher	150 Each		
P10 Toys & Games	30 Each		
P11 Iron	40 Each		
P12 Ironing Board	40 Each		
P13 Luggage	75 Each		
P14 Musical Instrument	200 Each		
P15 Piano	1500		
P16 Photo Albums	45 Each		
P17 Photo Equipment	500		
P18 Pram	300		
P19 Pushchair	300		
P20 Sewing Machine	250		
P21 Ski Equipment	1000		
P22			
P23			
P24			
TOTAL			£

I confirm that this proposal form shall form the basis of the Mover accepting Transit Insurance in accordance with The Shipper's Summary of Insurance and their Terms & Conditions (available on their website or on request), which I have read and understood. I realise that any item not declared on this form will be limited as per clause 8 of the Terms and Conditions.

SUMMARY		
TOTAL INSURED VALUE	£	
REMOVAL COST	£	
TOTAL	£	

SIGNATURE: _____

DATE: _____